

## STANDARD SPACE SIZES

Standard Space Sizes (office only) <i>All spaces are listed as assignable square feet (ASF)</i>		
Space Occupant / Function	Space Type	Recommended ASF/Person
EXECUTIVE		
Vice President / Vice Provost	Private	200 - 240
Associate Vice President / Vice Provost	Private	140 - 180
Assistant Vice President / Vice Provost	Private	120 - 140
ACADEMIC		
Dean	Private	140 - 180
Chair / Associate Dean / Assistant Dean	Private	120 - 140
Faculty Tenure Track	Private	100 - 120
Faculty Non-tenure track, Consulting, Associate Instructor, Lecturer Visiting	Open or Private	80 - 120
Fellow, Research Associate, Visiting Scholar, Emeritus (Active)	Open	40 - 80
Staff, Professional and Support (Full-Time)	Open	60 - 80
Staff, Professional and Support (Part-Time)	Open or Shared	40 - 80
Student, GI/GA/RA/TA	Shared Open	40 - 60
Staff, Student or Temporary, Hoteling	Shared Open	20 - 40
ADMINISTRATIVE		
Director	Private or Open	100 - 120
Staff, Professional and Support (Full-Time)	Open	60 - 80
Staff, Professional and Support (Part-Time)	Open or Shared	40 - 80
Staff, Student or Temporary, Hoteling	Shared Open	20 - 40
NOTES		
(1) Private offices are considered to be traditional, enclosed single-occupancy spaces and will be allocated based on specific criteria and/or unique factors.		
(2) Open spaces (workstations) will address needs for occasional privacy and/or security, where required, with private areas for discussion and work.		
(3) Open/Shared areas may be designed to allow for open workstations collectively within an enclosed suite for privacy as needed. Shared spaces would allocate the ASF as presented in the standard space sizes matrix (subject to modification).		
(4) Space types and sizes will be determined during the programming/pre-planning phase of all projects by OSPM and Administrators of the campus department involved. Modification may be requested during design.		
(5) Projected spaces can be modified to a lesser ASF in unique circumstances or when approved by OSPM.		